

**CALLAWAY RESIDENTIAL OWNER'S ASSOCIATION
REQUEST FOR ARCHITECTURAL/LANDSCAPE
CHANGE OR ADDITION**

****WORK MAY NOT BEGIN UNTIL PROPER APPROVAL IS GIVEN****

Date Submitted: _____

Owner Name(s): _____

Property Address: _____

Home Phone: _____

Work Phone: _____

All requests must be in compliance with the CALLAWAY GARDENS DESIGN GUIDELINES, dated April 2008.

For Architectural Changes or Additions include minimum 1/4" scale architectural drawings including exterior elevations and roof plan, as well as a minimum 20' scale site plan. Also include contractor name and contact information.

For Landscape Changes or Additions include a minimum 20' scale landscape/site plan and list of proposed new plant material. Also include contractor name and contact information. **BRIEF DESCRIPTION OF PROPOSED CHANGE/ADDITION:**

Proposed Start Date: (___ / ___ / ___) Proposed Completion Date: (___ / ___ / ___)

Note: Remember to allow the appropriate time for approval. The Design Review Committee may take up to thirty (30) days to review plans and specifications.

Return Form To: **CALLAWAY RESIDENTIAL OWNER'S ASSOCIATION**
Attention Owner Relations Office
100 Meadow View Lane
Pine Mountain, GA 31822
Phone: 706-663-6853 Fax: 706-663-5080

CROA DESIGN REVIEW COMMITTEE ACTION

Date Received: _____ Date Reviewed: _____

Approved

Conditional Approval*

Denied*

*Require Explanation _____

Approved By: _____

Date Returned to Owner Relations _____ Homeowner Notified _____

To help safeguard and protect the homeowner's best interest, it is strongly recommended that only reputable, licensed and fully insured contractors be hired to perform the work outlined and described on this form.